

Editorial Guidelines

An editor is in charge of every issue of REC, whether a guest editor or a member of the Editorial Board. His/her responsibilities are: 1) writing the call for papers for the issue; 2) making an initial selection of received materials; 3) sending each article to a reviewer selected by the journal editor; 4) communicating directly with all authors; 5) presenting selected manuscripts to the journal editor; 6) proposing an image for the cover of his/her issue.

Each article received undergoes a process of revision and selection, initially by a member of the Editorial Board or by the guest editor, who evaluates the originality and pertinence of the article. The article is then evaluated by an outside reviewer who is an expert in a relevant field of study and who provides an opinion concerning the scientific quality of the article, as well as of its structure, substantiation, use of sources, and conceptual rigor. The author will be notified of the effect of the evaluation process within two months of submitting the article. Having an article selected for publication by REC implies the author's immediate acceptance of its publication and yields her or his patrimonial rights to the text. Any disagreement must be expressed directly to the journal editor.

Guidelines for authors of articles

Submitted articles must follow these guidelines in order to be evaluated: 1) The topic of the article must be pertinent for the issue for which it is submitted and in accordance with the mission of the journal; 2) It may be written in Spanish or English; 3) Its extension must be between 6,000 and 8,000 words; 4) The title of the article must appear at the beginning of the text. The author's name or institution should not appear in the text; 5) Each article must be preceded by an abstract of up to 100 words, in Spanish and English. Additionally, five key words or expressions, in both languages, must be included; 6) Articles must be delivered in electronic format, using Word. The font must be Cambria 12 and the entire text must be double-spaced; 7) Only end notes must be used, and these must appear before the "Works cited" ("Obras citadas") section; 8) All citations and bibliographic references must adhere to the latest MLA Style Manual; 9) In a separate document, submitted along with the article, the title of the article, author's full name, institution, e-mail address, submission date, and a brief academic bio of up to 80 words must be included; 10) Both documents—the article and author information—are sent to the guest editor or journal Editor.

Guidelines for authors of reviews

Submitted reviews must follow these guidelines in order to be evaluated: 1) Reviewed books must be pertinent for the mission of the Asociación de Colombianistas; 2) The review may be written in Spanish or English, with an extension between 750 and 1,000 words; 3) The review must be delivered in electronic format, using Word. The font must be Cambria 12 and the entire text must be double-spaced; 4) The following information must be included: author/editor/etc. of the work reviewed, title, place and date of publication, publisher, number of pages, and ISBN. (See the format used in the latest issue of the journal.); 5) The review is submitted to the journal's co-editors of reviews.

Statement of ethics

Authors agree to submit unpublished material authored by them. If they have used texts by others, whether directly or paraphrased, they agree to cite them or refer to them according to the journal guidelines. They also guarantee that the article is not under review elsewhere.

Authors are asked to mention any funding that made the writing of their article possible, if that is the case. Additionally, they must disclose any conflict of interest that may influence the content of their article. If the author discovers a significant error in his/her text, it is the author's responsibility to contact the editor in order to retract or correct the article.

Evaluators agree to evaluate articles within the established deadline, in a confidential and neutral manner, and according to academic criteria. They must declare themselves unable to evaluate an article if there is a conflict of interest due to a collaborative or competitive relationship with the author.

The editor agrees to send articles for evaluation by the Editorial Board and external readers. Following academic and editorial criteria, the editor has the power to decide which articles will be published in the journal. S/he agrees to act in a confidential and neutral manner, and to disclose any conflict of interest.